**Club Facilities Assistant** – 1 Position available

The Club Facilities Assistant will be largely responsible for the day-to-day maintenance activities of the SNRC. This position will also carry out various tasks to provide assistance to and support for our Director – Facilites, Director – Equipment, General Manager and Head Coach. This position will report to the Director – Facilities or their designate.

The Club Facilities Assistant will represent the Club with professionalism and respect. The time commitment and compensation will be as follows:

* 30-35 hours/week for approx. 12-15 weeks @ $18.00/hour. Starting as early as May 15, 2023.

**Responsibilities**:

The Club Facilities Assistant is responsible for ensuring the facilities, grounds and equipment are maintained in a clean and serviceable condition, that meets the needs of South Niagara Rowing Club stakeholders, including but not limited to the following:

* Always maintain a clean and safe environment throughout the club.
* Responsible for daily club opening and closing tasks.
* Inventory and maintain safety equipment in coach boats and buildings.
* Track needed equipment repairs and low inventory of supplies.
* Complete cleaning maintenance, and repairs in a timely manner.
* Maintain and fuel up coach boat gas tanks ready for use.
* Wash/sweep/clean and maintain club docks.
* Clean and maintain boathouses and other SNRC buildings, including painting and other minor repairs.
* Club grounds maintenance including gardening and landscaping.
* Take a lead role in the setup and take-down of any club events and regattas.
* Other duties as needed.

The Club Facilities Assistant position will be based out of the South Niagara Rowing Club location at 270 Colborne St in Welland, Ontario.

**General Requirements:**

The Club Facilities Assistant shall have:

* Basic knowledge and experience in painting, landscaping and building maintenance and/or repair
* Ability to lift up to 50lbs
* Willingness and availability to work split shifts
* **Other Requirements:**Must be under 30 years of age (requirement for CSJ grant funding)
* Must have own transportation
* Able to work independently and as part of a group

The following skills would be considered an asset:

* CPR & AED certified
* [Pleasure Craft Operator Card](https://tc.canada.ca/en/marine-transportation/marine-safety/pleasure-craft-operator-card)
* Small engine maintenance experience
* Previous facilities maintenance experience

**Education and/or Experience desired:**

Currently enrolled in or have completed College or Secondary School courses related to building construction/equipment maintenance trades (or equivalent).

Email interest by cover letter and resume to [jobs@rowsnrc.ca](mailto:jobs@rowsnrc.ca) by April 7th, 2023.

We thank all applicants in advance, however, only candidates selected for an interview will be contacted. SNRC is an equal opportunity employer. We welcome and encourage applications from people with disabilities. We will work with you to accommodate your needs in line with the goals of the Accessibility for Ontarians with Disabilities Act and the Ontario Human Rights Code.

Should you require accommodation through the application or interview processes, or any stage of the recruitment process, please contact SNRC [info@rowsnrc.ca](mailto:info@rowsnrc.ca)